



### Field Trip Request Form

To request a field trip date please complete this form and return it to the Field Trip Coordinator, Katrina Jazulin via email at cms1assistant@gmail.com. You will be contacted within 48 hours (during our regular business hours, Wednesday-Sunday) to finalize your reservation. Please note that this form is only a request and is not considered a booked reservation until a final contract is issued. \*Required information

402 W. Weber Avenue, Stockton, CA • 209-465-4FUN (4386) • www.childrensmuseumstockton.org

School Name: \_\_\_\_\_ District: \_\_\_\_\_

Lead Teacher's Name: \_\_\_\_\_ Cell/Home Phone: \_\_\_\_\_  
first and last

Email: \_\_\_\_\_

School Address: \_\_\_\_\_

School Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Grade Level: \_\_\_\_\_ # of classes: \_\_\_\_\_ # of students: \_\_\_\_\_ # of adults: \_\_\_\_\_  
include teachers, aides and parents  
minimum 1 adult to every 5 children

Arriving by \_\_\_\_\_ [cash/check/debit/credit/PO]  
 Bus/Car/Van?: \_\_\_\_\_ Payment Type:(students/teachers) \_\_\_\_\_ Are parents/chaperones paying separately?: \_\_\_\_\_

Scheduling contact (if different from lead teacher): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_

**Please list your top three preferences for date, time and lunch reservations.**

**Timeslots:** Due to the volume of field trips booked, time slots cannot be altered or adjusted.

**Lunch/snack:** A 30-minute lunch or snack may be added to the end of your tour time. The outdoor eating area must be reserved in advance.

**First Choice**

Date: \_\_\_\_\_

Day:

Tuesday\*  
\*for minimum 80 students

Wednesday  
 Thursday  
 Friday

**Time: 90 minutes**

9:00am-10:30am  
 11:30am-1:00pm  
 2:00pm-3:30pm

**Lunch/Snack:**

Yes  No  
\*after field trip

**Second Choice**

Date: \_\_\_\_\_

Day:

Tuesday\*  
\*for minimum 80 students

Wednesday  
 Thursday  
 Friday

**Time: 90 minutes**

9:00am-10:30am  
 11:30am-1:00pm  
 2:00pm-3:30pm

**Lunch/Snack:**

Yes  No  
\*after field trip

**Third Choice:**

Date: \_\_\_\_\_

Day:

Tuesday\*  
\*for minimum 80 students

Wednesday  
 Thursday  
 Friday

**Time: 90 minutes**

9:00am-10:30am  
 11:30am-1:00pm  
 2:00pm-3:30pm

**Lunch/Snack:**

Yes  No  
\*after field trip

Additional comments or information: \_\_\_\_\_